



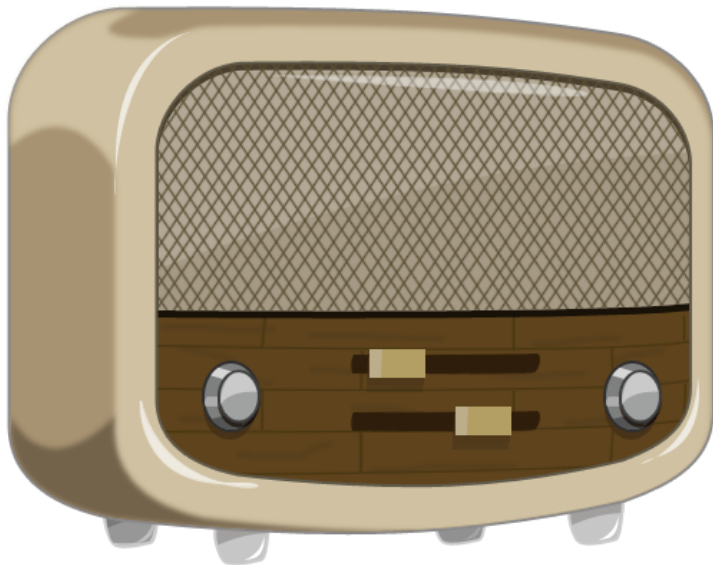
Events and Fundraising Volunteer

Application Pack





Hello and welcome to Norwich's community radio station!



A message from the Business Development Manager

Thank you for your interest in joining us as an Events and Fundraising Volunteer

Future Radio is Norwich's community radio station, broadcasting 24 hours a day online, via D.A.B. and FM to a potential audience of around 381,000 people across the greater Norwich area.

The station is staffed by over 70 volunteers and acts as a platform for local communities, promoting talent, supporting businesses and offering training and career development opportunities. Our ambition is to create radio that everyone who considers themselves a resident of Norwich, enjoys listening to, no matter where in the world they are!

Our Events and Fundraising Volunteers help to promote the work of Norwich's only local radio station broadcasting from Norwich for the people of Norwich, as well as helping to raise much needed funds for our parent charity, Future Projects. Whether it's handing out stickers & waving flags at local events, keeping score at a quiz night or helping to organise a local music gig, the opportunities are many, varied and fun! No experience is necessary as full training will be given.

Volunteering with Future Radio is a great experience and provides a great head start for those either wishing to work in the events and fundraising industries, gain some general work experience or would just like to help their local radio station!



To find out more about the role, contact:

Christopher Remer

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future
projects

future
support



Creating brighter futures throughout Norfolk

About us

Future Radio is part of *Future Projects*, a charity whose mission is to unlock the potential of communities experiencing hardship and deprivation by delivering high quality services and support which enables lasting change.

Alongside the radio station, *Future Projects* delivers that mission through *Future Support* and *Future Education*.

Future Support is a collection of specialist support services helping those most in need, in areas such as housing and homelessness, welfare entitlements, family support, debt and money advice, health and wellbeing, employability support, loneliness and isolation, and any other challenges being faced by vulnerable people in our communities.

Future Education is a specialist independent school which engages children with complex needs and nurtures them to become successful adults through an academic and therapeutic curriculum.

Find out more at www.futureprojects.org.uk



Get involved!

Future Radio is operated by volunteers; presenting and producing shows, researching and creating content, supporting the office, keeping our website up to date, coordinating our social media, organising events, fundraising and whatever else is needed to keep a community radio station running!

We don't have a typical volunteer.

Every person who volunteers for us does have one thing in common though - *they're absolutely vital to our work.*

Volunteering at Future Radio offers tremendous opportunities, valuable work experience, the chance to develop new and existing skills and to build confidence. Plus you'll get to meet interesting and enthusiastic people with a passion for music, broadcasting & getting involved in their community.

Previous volunteers have gone on to develop careers in music, media, education & training, business, events management and the voluntary and community sector.





A word from some of our previous volunteers



Whatever your personal goals may be, Future Radio can provide the training, support and opportunities to help you along the way.

"It made me realise that being involved in radio includes so much more than just being in the studio!"

"Considering radio? Consider no more if you want to be involved in something beneficial to you and the community"

"The best thing I've done"



"The doors that it's opened up are ones I didn't even know existed & I largely owe that to Future Radio."





Role specifics

Events and Fundraising Volunteer

Role status: Volunteer

Time commitment required: Flexible hours (some evenings and weekends)

Location: Norwich

Reporting to: Business Development Manager

Start date: We're ready – are you?!

Key responsibilities include:

- Taking part in fundraising activities and representing Future Radio at local events
- Planning and managing Future Radio's presence at local events
- Identifying income generating and / or brand awareness opportunities for Future Radio
- Engaging the public and local organisations to promote a positive image of Future Radio and Future Projects
- Promoting the services Future Radio offers
- Working with our parent charity Future Projects on charity-wide fundraising & events activity

The post is voluntary with hours to be agreed with the Business Development Manager. Flexible volunteering outside of normal working hours is likely, and you will attend regular meetings with Future Radio staff.

Don't worry, full training will be given!



Personal profile

A little bit about you!



If you have previous events and fundraising experience, that would be great, but it's not essential as **full training will be given**.

You'll like having fun, be proactive, organised, be able to work independently and within a team. You'll also need excellent communication skills, a can-do attitude, and be a positive champion for Future Radio at all times.

You'll need to be ready, willing and able to give the time, care and attention that the role requires over an extended period.

We'll be looking for:

- A real willingness to learn
- Fantastic organisational skills
- Your ability to generate original ideas
- Good team working skills
- The ability to take the initiative and make quick decisions under pressure



Additional Benefits

- You'll become part of a community of talented enthusiasts and develop personal and professional networks
- You'll develop knowledge and experience and key work skills in areas such as digital, communication, marketing, technical and people skills
- You'll be giving something back to the community through your involvement with Future Radio and Future Projects
- You'll have fun and make new friends!
- And of course, you'll get to wear the coveted Future Radio t-shirt!





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How to apply

*To apply, please complete the application form at
<https://futureradio.co.uk/get-involved/>*